XCEEDENCE
Campus Recruitment - 2020 Passing Out Batch

Company	XCEEDENCE
Batch	**2020 Passing Out Batch**
Joining	**IMMEDIATE**
Date of Campus	**Will be Informed later**
Job Title	**Profile 1 : Trainee Analyst Underwriter** **Profile 2 : Insurance Operations** **Profile 3 : CAT Management**
Eligible Degrees	Profile 1 : B.CA / BBA / B.Sc / B.Com Profile 2 : Gradute : B.CA / BBA / B.Sc / B.Com Post Graduate : MSC Profile 3 : MSc (Maths & Statistics)
Eligible Branches	ALL
Eligibility Criteria	10th - NO % Criteria 12th - NO % Criteria Graduation - NO % Criteria Post-Graduation - NO% Criteria
Location	Gurgaon
Compensation	Profile 1 : 2,28,000 Fixed + 24,000 Variable

	Profile 2 : For Graduate CTC : 2,75,000 fixed + 27,500 Variable

For Master's CTC : 3,25,000 fixed + 32,500 Variable

Profile 3 : 4,10,000 fixed + 41,000 Variable |
| **Roles & Responsibilities** | Profile 1 :

• Understand the needs of clients and meet requirements
• Submit data that is thoroughly reviewed, and relevant information extracted
• Enter projected and historical exposures related to different LOB's in a standard template
• Compile and aggregate losses across different coverages
• Compare and analyze data across years for consistency and reasonableness
• Highlight data concerns like missing files or incomplete data to actuaries and underwriters
• Summarize findings and assumptions
• Maintain metrics related to quality, turnaround times and productivity

Profile 2 :
• Understand end-to-end insurance business
• Analyze and input data into systems / databases
• Process requests basis various rules (both subjective and objective judgement involved)
• Issue policies / invoices on behalf of the client
• Reconciliations of accounts

Profile 3 :
• To ensure exposure information is captured in a precise and accurate manner and within the timeline specified. Understand and put to practice the basic rules of exposure management.
• Gain a deep understanding of different insurance coverage, know location and policy specific data pertaining to different coverage.
• Recognize and comprehend ground level data and associated policy coverage in excel and in allied software to carry out meaningful reporting.
• Data Capture, reporting on a weekly / monthly duration, Analysis of data for different lines of business including Offshore Energy account, Offshore Construction policies, property, terrorism, marine, construction, cargo, hull etc.
• Use of third-party software for the capturing exposure information like insured values, financial limits & retention for different lines of business
• Daily interaction with onshore aggregation team/ underwriters / colleagues to clarify and answer associated queries.
• Produce aggregate report for all class of business as per ACCORD standard on monthly and as and when needed on adhoc basis.
• Understand worldwide geography and address formats, different |

	occupancies and be responsible for the accurate positioning, cleansing and exactness of worldwide Address data. • Ensure clear and concise communication with the onshore counterparts before final delivery of the project. • Display good ability to work under pressure and ensure flexibility in working. • Ensuring documentation of processes
Skills Required	• Excellent Communication skills (both oral and written) • Excellent analytical skills • Basic excel knowledge such as using VLOOKUP and running pivots • Good problem-solving skills • Good presentation skills • Advance Excel/VBA
How to Apply?	All interested and Eligible students need to apply on the link below latest by 5th May 2020 CLICK HERE

My Best Wishes are with you!

Prof.Dr. Ajay Rana

Advisor